

**EXTERNAL JOB VACANCY**

Action Against Hunger – Cameroon

*Actions Against Hunger is an International Non Governmental Organization (NGO), apolitical, non denominational and non-profit. For our operations in Cameroon, we are looking for:*

**NURSE****M/F**

<b>Base:</b>	<b>Kumba (south west region)</b>
<b>Number of positions :</b>	<b>1</b>
<b>Contract duration:</b>	<b>Until 30 April 2026</b>
<b>start date:</b>	<b>01/06/2025</b>
<b>supervised by:</b>	<b>Health and Nutrition Senior Officer</b>
<b>Location :</b>	<b>Kumba South-West Region</b>

**OBJECTIVE OF THE POSITION:****Objective 1 : Carry out Consultations for children 0-59months ;****Activities:**

- Tri-age of patients at risk ;
- Ensure the clinical examinations
- Direct the patients to the facilities corresponding to their medical state especially regarding referrals to partner hospitals;
- Apply the prescribed treatment according to the IMCI protocol
- Ensure the prescribed frequency of clinical examinations in the phases according to the state of each patient ;
- Provide support to mobile clinic activity during deployment for Crisis Modifier response.

**Objective 2 : Support the management of the Pharmacy at HF level and Mobile Clinic when applicable;****Activities:**

- Dispense medication for the Mobile clinic teams, when applicable, ensuring comprehension of posology
- Place bimonthly and emergency orders for medication according to Average Monthly Consumption rates of the MC team.
- Ensure the Health Facilities and Mobile clinic trunks never contain expired medications
- Conduct monthly inventories for follow-up of consumption
- Fill the RUMER (daily consumption tracker) after daily fieldtrips
- Support the Health and Nutrition supervisor and logistics assistant in the management of the stock at the Kumba pharmacy

**Objective 3 : Admission and Management of Severe Acute Malnourished Cases****Activities**

- Ensure the prescribed frequency of clinical examinations depending on the phase or state of patient evolution ;
- Apply the prescribed treatment according to the CMAM/IMAM protocols.

- Direct and follow-up SAM cases with complications to the IPF.
- Determine when home visits are needed
- Follow-up children under the OTP program during regular visits
- Obtain results from the Appetite test determining if the patient will be maintained as OTP or transferred to IPF

#### **Objective 4: Reporting/archiving**

##### **Activities :**

- Manage field data with the aim of contributing to preparation of routine reports
- Assemble all data entries for the month, interpret and share with the N+1
- Ensure the classification and archiving of documents
- Provide monthly inventory and consumption reports as required by N+1
- Participate in updating the monthly APR as N+1 guides.
- Update the monthly OTP register
- Update the IMAM register as often as required.
- Participate in organizational meetings and other activities for program and quality improvement
- Take on any assignment and role delegated by line manager

##### **DIPLOMAS/STUDIES/EXPERIENCE :**

- **Essential**, Nurse certificate or diploma,
- **Essential**: previous experience of at least 3 years in a nutrition program, or in a similar position, in a humanitarian context
- **Desirable**, experience in use of IMCI, IMAM, and CMAM protocols

Previous experience working with AAH in health and nutrition projects would be an asset

##### **REQUIRED SKILLS :**

- **Results**, teamwork, flexibility, commitment, Stress Management., Strong organizational skills, Honesty, integrity, inter-personal and relation skills

**Essential** English(fluent) and local languages of working areas(pidgin English)

##### **COMMITMENT TO GENDER EQUALITY**

- Commit to respecting and applying the Action Against Hunger gender policy.
- Integrating the gender approach into activities.
- Contribute to a work environment taking into account the specificities of each other and avoid any discrimination

##### **SAFEGUARDING**

Action Against Hunger believes that everyone with whom it comes into contact regardless of age, gender identity, disability, ethnic origin or any other ground of discrimination has the right to be protected from any form of harm, of abuse, neglect and exploitation. Action Against Hunger will not tolerate abuse and exploitation by staff, related personnel, partners or suppliers.

The employee must follow at least one training course on Safeguarding, respect Action Against Hunger's Safeguarding-PSEA policy, ensure that it is respected and apply it for the duration of their contract.

## **RECRUITEMENT PROCEDURE**

*Our recruitment procedure has some or all of 3 key steps :*

- 1. A pre-selection on the basis of the files submitted (only candidates whose skills and experience match with the profile are selected for the test) ;*
- 2. Written test*
- 3. oral interview*

*For each step, only selected candidates are contacted.*

Applications (including a CV, a letter of motivation, and references) must be submitted through this LINK <https://forms.gle/bJStmoyofu1mHjnd8> OR Using this code ,

indicating the title of the position and reference **BU-NU-042025-01** in subject.



**Applications must be received on or before 24th of April 2025 at 5:30 PM.**

**At the attention of: Head of Human resources department, Action Against Hunger Cameroon**

*Only selected candidates will be selected for tests and interview.*

**FEMALE CANDIDATES ARE STRONGLY ENCOURAGED TO APPLY**

**Recruitment at Action Against Hunger is free and we do not encourage any mediation.**