

ORDER No 11002859 / MINFOPRA/OF 18 JUN 2024

To announce the competitive entrance examination for the recruitment of **30 (thirty)** students into cycle "A" of the Revenue Services Division of the National School of Administration and Magistracy (ENAM), for the 2024/2025 academic year.

THE MINISTER OF THE PUBLIC SERVICE AND ADMINISTRATIVE REFORM,

- Mindful of the Constitution;
- Mindful of Law No.2017/010 of 12 July 2017 to lay down the general Rules and Regulations governing Public establishments;
- Mindful of Decree No.75/776 of 18 December 1975 to lay down the special Rules and Regulations governing the corps of Revenue Services Civil Servants together with its subsequent amendments;
- Mindful of Decree No.94/199 of 7 October 1994 to lay down the General Rules and Regulations of the Public Service, together with its subsequent amendments;
- Mindful of Decree No.2011/408 of 9 December 2011 to organize the Government, as amended and supplemented by Decree No.2018/190 of 2 March 2018;
- Mindful of Decree No.2012/537 of 19 November 2012 to organize the Ministry of Public Service and Administrative Reform;
- Mindful of Decree No.2018/191 of 2 March 2018 to reshuffle the Government;
- Mindful of Decree No.2018/240 of 9 April 2018 to reorganise the National School of Administration and Magistracy (NSAM);
- Mindful of Decree No.2000/696/PM of 13 September 2000 to lay down the general system of government competitive examinations;
- Mindful of Order No.040/PM of 19 May 2022 to lay down terms and conditions for granting age exemption to persons with disabilities during government competitive examinations and recruitment into the Public Service;
- Mindful of Order No.4831/MINFOPRA of 10 October 2012 to regulate Studies and Schooling in the Administrative and Revenue Services Divisions of the National School of Administration and Magistracy (ENAM),

HEREBY ORDERS AS FOLLOWS:

Article 1:(1) A competitive examination for the recruitment of **30 (thirty)** students (**external candidates only**), into Cycle "A" of the Revenue Services Division of ENAM, is hereby announced for 2024/2025 academic year.

(2) The number of available places is distributed as follows:

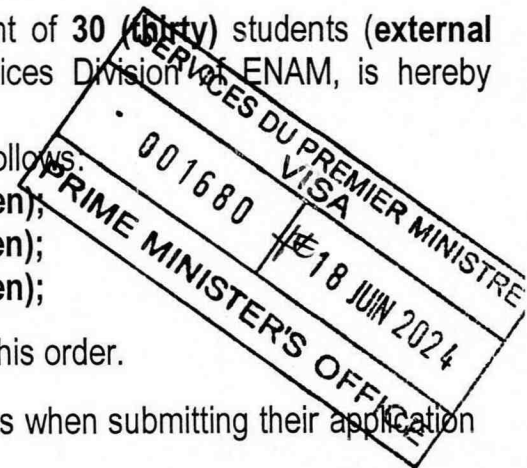
- **Stores Accounting:** 10 (ten);
- **Taxation:** 10 (ten);
- **Price, Weight and Measures:** 10 (ten);

(3) The syllabus for the examination is appended to this order.

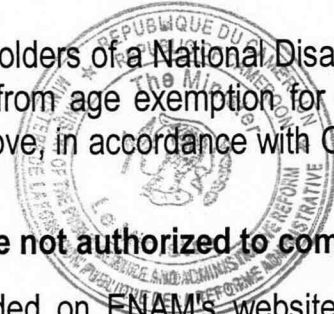
(4) The choice of section shall be made by candidates when submitting their application files.

Article 2: The examination shall be open to persons who fulfil the following requirements:

- fulfil the general requirements for employment into the public service



- be holder of a Bachelor's degree in Higher Education in Cameroon or Professional Bachelor's degree in Law, Economic Sciences, Social Sciences (in relation with the Section applied for) and in Management obtain in Cameroon, or of a certificate issued by a foreign university and recognized as equivalent by the Minister in charge of Higher Education;
- be at least 17 (seventeen) years of age and thirty two (32) years of age at most, as at 1st January 2024;
- however, persons with disabilities who are holders of a National Disability Card issued by the competent authorities, may benefit from age exemption for a maximum of 5 (five) years above the age limit provided above, in accordance with Order No. 040/PM of 19 May 2022 mentioned above.



NB: Established civil servants of any category are not authorized to compete.

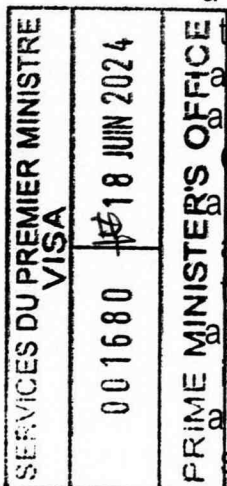
Article 3: (1) Registration forms can be downloaded on ENAM's website at the following address: www.enam.cm

- (2) Registration fees are 25000 francs CFA for both external and internal candidates.
- (3) Candidates shall pay their registration fees in cash against receipt at any BICEC branches.
- (4) All documents shall be submitted either in ENAM or at the Regional Delegations of the Ministry of the Public Service and Administrative Reform excluding the Centre Regional Delegation.

(5) Application files shall either be submitted at ENAM for candidates in the Centre Region or at the Regional Delegations of the Ministry of the Public Service and Administrative Reform not later than **Friday 09 August 2024**.

(6) The application files referred to in paragraph (5) above shall include the following documents:

- an envelope bearing a 1500 francs CFA stamp;
- a registration form bearing a 1500 francs CFA fiscal stamp, previously downloaded from the ENAM website: www.enam.cm;
- a certified true copy of the required certificate;
- an attestation of presentation of the original of the required certificate signed by the Governor of the Region, the Senior Divisional Officer or the Divisional Officer;
- an attestation of presentation of the original of the GCE A/L or an equivalent diploma allowing the candidate to get access into higher education signed by the Governor of the Region, the Senior Divisional Officer or the Divisional Officer;
- a receipt showing proof of payment of registration fees for the competitive examination issued by BICEC;
- a certificate of non-conviction of not more than 03 (three) months old by the date of submission of file and signed by the competent judicial authorities;
- a medical certificate of not more than 03 (three) months old by the date of submission of file and signed by a public sector medical practitioner;
- a certified true copy of a birth certificate - **handwritten or typed**- signed by the competent administrative or council authorities;



N.B. Any incomplete file or file containing forged or falsified documents shall be rejected.

(7) The list of candidates authorized to sit this competitive examination shall be posted at ENAM latest **Wednesday 11 September 2024**.

N.B. The publication of the list shall serve as individual notification to candidates.

Article 4: (1) The written part of the examination which shall take place **exclusively at the Yaoundé Centre** and shall be conducted according to the following schedule:

a) Common Core paper:

- General Knowledge:

- ❖ **Date:** **Saturday 14 September 2024**, from 7:30am to 11:30am
- ❖ **Time allowed:** 4 hours
- ❖ **Coefficient:** 4

- Constitutional Law:

- ❖ **Date:** **Saturday 14 September 2024**, from 1pm to 5pm
- ❖ **Time allowed:** 4 hours
- ❖ **Coefficient:** 3

- Economics:

- ❖ **Date:** **Sunday 15 September 2024**, from 7:30am to 11:30am
- ❖ **Time allowed:** 4 hours
- ❖ **Coefficient:** 2

b) Specialised Papers:

- ❖ **Date:** **Sunday 15 September 2024**, from 1pm to 5pm
- ❖ **Time allowed:** 4 hours
- ❖ **Coefficient:** 5

- Taxation and Stores Accounting sections:

* General Accounting paper

- Price, Weight and Measures section:

* Statistics /Econometrics



(2) Candidates are expected at the examination halls latest **7.00am** for papers that shall be written in the morning, and **12.30 pm** for papers scheduled in the afternoon.

Article 5: The oral part of the examination which shall be conducted in Yaounde (ENAM), shall comprise an interview with:

- a grand jury : **coefficient 1**
- a language jury : **coefficient 1**

Article 6: All National Identity Card receipts obtained less than three months before the latest date of registration for this competitive examination shall not be accepted.

Article 7: Any case of fraud recorded before; during or after the competitive examination shall be sanctioned in accordance with the laws and regulations in force.

Article 8: This order shall be registered and published wherever necessary. /-



YAOUNDE, THE 18 JUN 2024¹

JOSEPH LE

MINISTER OF THE PUBLIC SERVICE AND
ADMINISTRATIVE REFORM

SERVICES DU PREMIER MINISTRE VISA	
001680	18 JUN 2024
PRIME MINISTER'S OFFICE	

**SYLLABUS OF THE COMPETITIVE ENTRANCE EXAMINATION INTO CYCLE "A"
OF THE REVENUE SERVICES DIVISION OF ENAM FOR THE 2024/2025
ACADEMIC YEAR**

I - WRITTEN PART:

A- GENERAL KNOWLEDGE:

- Literature, Philosophy, Modern History;
- Scientific and technological evolution;
- Arts And Culture ;
- Gender and development ;
- Regional integration;
- Geopolitics, Geostrategy;
- ICTs and their impact on society.



B- CONSTITUTIONAL LAW AND POLITICAL INSTITUTIONS:

1- The state and political power:

- the constituent elements of the state ;
- different forms of state (unitary state, composite state).

2- The constitution:

- adoption and revision of the constitution ;
- the form of the constitution (material and formal definition of the constitution);
- customary and written constitutions ;
- the superiority of the constitution and protection mechanisms (political sanction, legal sanction: constitutionality control).

3- Democracy and the citizen:

- direct democracy and representative democracy;
- conditions of suffrage ;
- characteristics of suffrage ;
- voting systems.

4- Separation of powers:

- executive power ;
- legislative power ;
- judicial power;
- relations between powers.



5- Types of political systems:

- presidential system;
- parliamentary system;
- the presidentialistic system;
- assembly system.

6- History of Cameroonian institutions and constitutional history:

- evolution of Cameroonian institutions (Cameroon under protectorate, Cameroon under mandate, independence of Cameroon, federal Cameroon, United Republic of Cameroon, Republic of Cameroon);
- the various constitutional revisions in Cameroon and the resulting reforms.

7 - The role of political parties.

C- ECONOMICS:

1- Microeconomics:

a) Principles of Microeconomics:

- market survey (Demand and Supply);
- consumer behaviour;
- the producer behaviour and production theory;
- short and long-term costs;
- production function;
- the theory of prices in perfect competition: short and long-term equilibrium;
- price theory in perfect monopoly: short and long-term equilibrium;
- monopolistic competition;
- oligopoly markets.

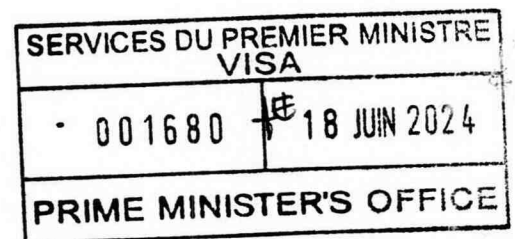
b) Applied Microeconomics:

- industrial and commercial companies in Cameroon: specific management problems;
- tax levies and their consequences in an industry under conditions of pure and perfect competition: short- and long-term effects. Consequences in a monopoly situation;
- problems raised by the institution of price and quantity controls in competitive and monopolistic situations;
- sectoral policies.

2. Macroeconomics

a) Income, Savings, Consumption:

- Determination of national income;
- Role of National Income;
- Role of Investment;
- Income-Expenditure Model;
- The Multiplier: Principles and Constraints;
- Fluctuation in income;
- The accelerator;
- The oscillator.



b) Equilibrium models and Macro Economic Disequilibrium:

- ISLM model:
 - Principles and functioning;
 - Implications.
- Relationship between inflation and unemployment:
 - Philip's Curve;
 - Challenges of the Keynesian and Neoclassical theories.
- Equilibrium with rationing:
 - Keynesian unemployment;
 - Classical unemployment;
 - The scope of models.
- Revamp of neoclassical analysis through the introduction of anticipation:
 - Drafting of anticipations;
 - Conclusions of the analysis.

c) Structural Adjustment Programme:

- Conceptual basis;
- The search for external and internal equilibrium;
- Economic recovery.



3- Monetary Economics:

a) Money and Monetary Supply:

- Definition, functions and properties of money;
- Monetary aggregates;
- Monetary supply, components and counterparts.

b) Money Supply and Demand:

- Factors of money supply;
- Factors of money demand.

c) Financial Institutions:

- The Central Bank;
- Commercial Banks;
- Other institutions;
- The Treasury.

d) Money Market and Financial Market:

- Actors and mechanisms;
- Interbank markets and open markets;
- The role of the Central Bank;
- Actors and the organization of the financial market;
- The Stock Exchange;
- New financial instruments.

e) Monetary Policy:

- Objectives and instruments of monetary policy;
- The discount rate policy;
- The open market policy;
- Obligation reserve policy;
- Selectivity and credit control;
- Limitations of the monetary policy in the franc zone;
- International funding of development;
- The Debt of developing countries.

f) Population and Development:

- Population growth in developing countries;
- Optimal population growth;
- Education, health and development;
- Democracy and development.

g) International Economics:

- Theories of International Trade;
- Labour productivity and comparative advantages: Ricardian Model;
- Resource and exchange: Heckscher-Ohlin model;
- Standard model of exchange;
- Economies of scale, imperfect competition and International Trade;
- International Commercial Policies;
- Protectionism;
- Free trade;
- Trade policies in developing countries;
- World trade Organization and globalization of trade;
- Economic integration;
- Exchange policy;
- National Accounting and balance of payment;



- Exchange rate and exchange determination;
- International Monetary system;
- Monetary zones.

4. The Digital Economy:

- Definition;
- Services;
- Infrastructures;
- Underlying technologies.



D- GENERAL ACCOUNTING:

- Generalities;
- Accounting analysis of transactions;
- Accounting in Industrial Corporations;
- Management of Specific Transactions;
- Works performed at the end of the fiscal year;
- Cost Accounting;
- Financial Analysis.

E- STATISTICS AND ECONOMETRICS:

1 Statistics:

- Permutations and combinations;
- Basic rules of probability;
- One Dimension Random Variable;
- Two Dimension Random variable;
- Random function variable;
- Uniform dispersion characteristics;
- Current laws in statistics;
- Sample;
- Estimate;
- Test theory.



2 Econometrics:

- Simple linear regression model;
- Multiple linear regression model;
- Construction of the variance analysis table and global significance of a regression test;
- Autocorrelation of the error terms;
- Heteroscedasticity;
- Multicollinearity.

II – ORAL EXAMINATION:

A – GRAND JURY:

An interview with a jury to assess the candidate's personality and predisposition to serve the State and citizens.

B – LANGUAGE JURY:

An interview with a jury, in **French** for English-speaking candidates and in **English** for French-speaking candidates.